

The Board of Education and District Administrator recognize the power and potential that a cooperative, purposeful and professional working relationship has on teaching and learning. Therefore, the Board and the District Administrator shall work collaboratively as a governance team with each carrying out their designated roles and responsibilities, each respecting the others' roles and responsibilities, and collaborating effectively on those responsibilities that are shared.

The focus of both the Board and the District Administrator shall be on meeting the educational needs of students in the District and carrying out the District's vision, mission and goals utilizing available staff and resources.

Absent special circumstances, all members of the governance team should be present at all Board meetings.

Board members and the District Administrator shall be expected to deal with each other and with members of the school staff and community in an ethical, honest, straight-forward, open and respectful manner, with an understanding that the relationship is collegiate and not hierarchical

Individual members of the Board will not purport to speak or take action on behalf of the entire Board or District on any matter, including any matter that purports to commit the Board or District to any course of action, unless officially delegated by the Board with the authority to do so, or when carrying out duties as board officers in accordance with state law. Individual board members shall refrain from involving themselves in administrative matters and from asking the District Administrator for personal considerations.

An individual Board member shall refer any complaint or concern that seeks or calls for some type of investigation by or formal response from the Board or District to the District Administrator for appropriate action and response. Individual Board members, respecting the boundaries on their role, will not attempt to investigate such matters on their own.

Legal References:

Wisconsin Statutes

[Section 118.24](#) [district administrator duties]

[Section 120.12](#) [Board of Education duties]

[Section 120.13](#) [Board of Education powers]

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