

The goal of the Board of Education is to provide a balance between the exchange of information and expression of ideas with that of protecting students who may not have developed the skills necessary to critically analyze information. In seeking balance, two categories of materials/literature considered for distribution have been identified – those that are school sponsored and those that are not school sponsored.

School Sponsored Materials/Literature

This represents information that is produced by the school and/or formally recognized extensions of the school e.g. PTOBC or other schools or not-for-profit organizations with the interests of notifying students of programs. The purpose of distributing the material/literature is to inform about the school's operation, programs, and upcoming events. This may include information about events related to the school's mission and/or has been determined to be of educational benefit to students e.g. notice of community events, events scheduled at neighboring schools.

School sponsored materials/literature may be distributed to students through their class/homeroom with prior approval of the District Administrator or Principal.

Non-School Sponsored Materials/Literature

All information that is not produced by the school or a formally recognized extension of the school is categorized as non-school sponsored. Non-school sponsored materials/literature with District Administrator approval, only may be picked up in the school office.

General Provisions

1. Religious materials/literature are within the category of non-school sponsored information.
2. When submitting a request for approval to distribute materials/information, an exact copy of the information that would be distributed must be submitted.
3. No student will be required, coerced, or harassed to accept non-school sponsored materials/literature.
4. Non-school sponsored material that is determined to be patently offensive, which violates the school's anti-harassment policy, or which is deemed to constitute a disruption to the educational environment will not be approved for distribution. Such determination shall include consideration of the age of the students to which the materials would be distributed. In addition, material that solicits donations, or commercial advertisements, will not be approved for distribution.
5. Litter clean up is the responsibility of the distributor.
6. A decision to deny distribution may be appealed. A decision may be appealed to the District Administrator. A decision of the District Administrator may be made to the Board of Education. Any appeal must be made within seven (7) school days of the denial.

Approved: 4/23/07