

RICHMOND SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
N56W26530 Richmond Road, Sussex, WI 53089
Room 204 (Upstairs Computer Lab)
Please enter through Door F (far east side of building)
July 16, 2018
6:00 p.m.
Minutes

I Call to Order/Statement of Public Notice

Cindy Milgram called the meeting to order at 6:09 pm. Jeff Weiss noted that the meeting was properly posted.

II Roll Call

Craig Vento-here, Sarah Grooms-here, Victor Frangopoulos-here, Cindy Milgram-here, Laurie Wohlfiel-here; Administration present: Jeff Weiss; Gena Santharam-absent

III Consent Agenda:

- A. Approval of Minutes: Regular Board Meeting - June 11, 2018-Sarah Grooms motioned to approve the regular Board of Education meeting minutes of June 11, 2018 as presented. Craig Vento seconded. Board members discussed the appropriate level of detail that should be recorded in the minutes. 4 ayes, 0 nays, 1 abstention (Victor Frangopoulos abstained-he was not present at the June 11, 2018 meeting). Motion carried 4-0-1.
- B. Treasurer's Report-Craig Vento motioned to approve payroll direct deposit check #'s 151279-151601 and accounts payable check #'s 42230-42339 and ACH #'s 1604-1625 and 1634-1638 with void check #'s 41511, 42199, 42222, 42237, 42250, 42258, 42245, 42288, 42289. Victor Frangopoulos seconded. All ayes, motion carried 5-0.

IV Communications

None

V Community Input on Current Agenda Items

- A. Public Comments-None
- B. Board Comments-Laurie Wohlfiel asked Cindy Milgram to clarify the correct procedure to open discussion of an item before the Board. Cindy Milgram noted that it is appropriate to open a discussion when the item is introduced.

VI Report

- A. Administrative Reports
 - 1. 8th Grade Class Gift-Jeff Weiss thanked the 8th grade class for their donation of \$500 toward a filtered water dispenser for the upstairs classrooms. Mid-year installation is planned.
 - 2. Skyward Update-Jeff Weiss noted that Kelly Berens and Dan Rodgers continue to work toward implementation of the new financial software to be fully functional in October of this year.
 - 3. Student Code of Conduct-Jeff Weiss noted that a committee of parents, Board members, and other interested parties is being formed to review the Student Code of Conduct that will be brought before the Board at the August Board of Education meeting.
- B. Committee Minutes and Reports
 - 1. Board Work Session – June 11, 2018
 - 2. Facilities Committee Meeting – June 28, 2018
 - 3. Policy Committee Meeting – June 29, 2018
 - 4. Policy Committee Meeting – July 11, 2018
- C. Board Operations and Goals Report
 - 1. New Board Member Gathering-Sarah Grooms and Laurie Wohlfiel provided information from the April 17, 2018 WASB conference.
 - 2. 2018 Spring Workshop-Laurie Wohlfiel presented information from the 2018 Spring Workshop held on May 8, 2018.
 - 3. Annual CESA Meeting-Laurie Wohlfiel presented information from the CESA1 annual meeting held on May 15, 2018.
 - 4. Topics for Legislator Meeting-Cindy Milgram asked Board members to provide ideas for agenda items for a future meeting with Senator Alberta Darling and State Representative Janel Brandtjen.
 - 5. WASB School Safety Seminar and Summer Leadership Institute-Sarah Grooms presented information from the WASB seminars held on July 13 and 14, 2018.
 - 6. April School Board Meeting (4/22/19 – No School)-Cindy Milgram asked Board members if changing the April 2019 meeting date to April 15, 2019 presented any conflicts. All Board members agreed to the new date of April 15, 2019.

VII Report of the Management Team

A. Items of Information

1. Policy

- a. 2018-19 Employee Handbook – 1st read-Jeff Weiss presented the 2018-19 Employee Handbook for a first read. Please contact Jeff Weiss with changes or questions.
- b. Strategic Plan Review-Jeff Weiss presented the Strategic Plan for review. After discussion, the Board will schedule a work session in fall to determine the best way to move forward to update the Strategic Plan.
- c. Faculty and Parent School Perceptions Survey Results-Jeff Weiss presented a summary of survey results from 2017 and 2018. Overall, the District shows positive growth in almost all survey areas. Discussion was held about survey comments and if it is appropriate to share them. Cindy Milgram asked if the parent survey could be redesigned with new questions geared specifically toward Richmond School District families. The Policy Committee will meet in November to discuss the viability of updating the parent survey.

2. Facilities

- a. Compliance with ACT 143-Jeff Weiss presented District compliance information regarding Act 143-School Safety. Richmond School District is currently on track with compliance in all areas. New requirements of Act 143 will go to the Facilities committee for review before coming to the full Board.

B. Items for Consideration

1. C&I

- a. Annual Academic Standards Adoption-Laurie Wohlfiel motioned to approve the following statement to be released: "The Richmond School District's academic standards have been developed over the course of the years blending the Wisconsin Model Academic Standards, Common Core Curriculum Standards, Essential Elements (alternate standards for students with severe disabilities), Next Generation Science Standards, and locally developed standards." Victor Frangopoulos seconded. All ayes, motion carried 5-0.

2. Finance

- a. Designating Bank Depositories-Jeff Weiss noted that the agenda incorrectly listed "Foundations Bank" as a designated depository. That should be corrected to read, "Town Bank". Victor Frangopoulos motioned to approve the following institutions as designated bank depositories: Town Bank and Local Government Investment Pool. Craig Vento seconded. 4 ayes, 0 nays, 1 abstention (Sarah Grooms is an employee of Town Bank and she abstained). Motion carried 4-0-1.

3. Policy

- a. PTOBC Donations-Sarah Grooms motioned to approve the PTOBC donations of \$12,095.70 for the 2017-18 school year. Victor Frangopoulos seconded. All ayes, motion carried 5-0.

4. Personnel

a. New Hires

- 1.) Mr. Chris Klink-Victor Frangopoulos motioned to approve the teacher contract for Mr. Chris Klink with a fiscal impact of \$53,191.00 plus cash in lieu insurance. Laurie Wohlfiel seconded. All ayes, motion carried 5-0.
- 2.) Mr. Herb Lyons-Victor Frangopoulos motioned to approve the letter of assignment for Mr. Herb Lyons as the Athletic Director with a fiscal impact of \$5000. Sarah Grooms seconded. All ayes, motion carried 5-0.
- 3.) Mr. Ed Blake-Victor Frangopoulos motioned to approve the letter of assignment for Mr. Ed Blake as the Building and Grounds Manager with a fiscal impact of \$59,000 plus benefits. Laurie Wohlfiel seconded. All ayes, motion carried 5-0.

VIII Adjourn

Victor Frangopoulos motioned to adjourn the meeting at 8:44 pm. Craig Vento seconded. All ayes, motion carried 5-0.

Respectfully submitted by
Jane Vetter
Recording Secretary