

RICHMOND SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
N56W26530 Richmond Road, Sussex, WI 53089
Community Room
August 20, 2018
Regular Board Meeting
Immediately following the Annual Meeting
Minutes

I Call to Order/Statement of Public Notice

Cindy Milgram called the meeting to order at 6:30 pm. Jeff Weiss noted that the meeting was properly posted.

II Roll Call

Sarah Grooms-here, Craig Vento-here, Victor Frangopoulos-here, Cindy Milgram-here, Laurie Wohlfiel-here; Administration present-Jeff Weiss and Gena Santharam

III Consent Agenda

- A. Approval of Minutes: Regular Board Meeting Minutes – July 16, 2018-Victor Frangopoulos motioned to approve the regular Board of Education meeting minutes from July 16, 2018, as presented. Sarah Grooms seconded. All ayes, motion carried 5-0.
- B. Treasurer's Report-Craig Vento motioned to approve payroll direct deposit #'s 149707-149736 and accounts payable check #'s 41189-41272 and ACH #'s 1391-1394. Victor Frangopoulos seconded. All ayes, motion carried 5-0.

IV Communications

None

V Community Input on Current Agenda Items

- A. Public Comments-None
- B. Board Comments-None

VI Reports

- A. Administrative Reports
 1. Annual Seclusion/Physical Restraint Report-Gena Santharam presented the annual report per Wisconsin Act 125, informing the School Board of one incident of a student being placed in either seclusion or physical restraint in the 2017-18 school year. This student does receive special education services.
 2. Preparation for start of school-Jeff Weiss presented information about the following initiatives:
 - a. BLT (Cindy Bubolz, Amanda Feiker, Lori Horvate, Lisa Koeppen, Rachel Landis, Gena Santharam, and Jeff Weiss), in conjunction with Performance Advantage, will present the results of last year's trust survey to staff prior to the start of the new school year.
 - b. The Leadership Design Academy for Personalized Learning (PL) team (Jody Baacke, Jeannette Buss, Laura Callen, Celeste DuFrane, Donna Held, John Holzer, Wendy Rheineck, and Jeff Weiss) worked over the summer to develop and refine plans to expand PL at Richmond.
 - c. The Mental Health committee (Kim Schlepp-parent, Amanda Feiker, Jody Calarco, Jody Baacke, Kara Ginster, and Gena Santharam) will continue to work with staff to increase and implement trauma-sensitive practices.
 3. Skyward update-Jeff Weiss noted that the Skyward financial software conversion date has been changed to April 2019 due to the convergence of several large, internal projects. There will be no additional cost.
 4. Renovations update-Jeff Weiss noted that the planned summer renovation work is nearly complete. The Board of Education and administration thank Bruce Danek and Reggie Hogan from CG Schmidt as well as all staff, community members, and others involved with the many projects successfully completed this summer.
- B. Committee Minutes and Reports
 1. Board Work Session – July 16, 2018
 2. Personnel Committee Meeting Minutes – August 2, 2018
 3. Board Work Session – August 6, 2018
 4. Board Work Session – August 9, 2018
 5. Finance Committee Meeting Minutes – August 10, 2018
 6. Policy Committee Meeting Minutes – August 14, 2018
- C. Board Operations and Goals Report
 1. Mandatory Reporting Training due September 4, 2018-After discussion, Jeff Weiss will refer several Board members' questions to the school's lawyer for clarification. If indicated, Jeff Weiss will send all Board

members a link to the online Mandatory Reporting training webinar. This is an annual training that Board members will complete before the beginning of each school year.

VII Report of the Management Team

- A. Items of Information
 - 1. Policy
 - a. 2018-19 District Goals-Jeff Weiss presented the 2018-19 District Goals for a first reading.
- B. Items for Consideration
 - 1. Facilities
 - a. Annual Sale of District Property-Craig Vento motioned to authorize the District to sell district property for the 2018-19 school year in an amount not to exceed \$3000. Victor Frangopoulos seconded. All ayes, motion carried.
 - b. School Safety Plan-After discussion, Cindy Milgram asked that the School Safety Plan be added to the annual Board of Education July and August calendars for committee review followed by full Board approval. Craig Vento motioned to approve the School Safety Plan for 2018-19 as presented. Laurie Wohlfiel seconded. All ayes, motion carried.
 - 2. Personnel
 - a. Rtl/ELL teacher resignation-Craig Vento motioned to approve the resignation of Mrs. Sue Biewer. Laurie Wohlfiel seconded. All ayes, motion carried. The Board wishes her well in her future endeavors.
 - 3. Policy
 - a. Student Code of Conduct-After review by a committee made up of the Policy committee, pupil services personnel, teachers, parents, and students, the Student Code of Conduct has been updated for the 2018-19 school year. Craig Vento motioned to approve the Student Code of Conduct with clerical changes, as noted. Victor Frangopoulos seconded. All ayes, motion carried.
 - b. 2018-19 Employee Handbook-Victor Frangopoulos motioned to approve the 2018-2019 Employee Handbook as presented. Sarah Grooms seconded. All ayes, motion carried 5-0.
- C. Cindy Milgram motioned to convene into closed session regarding Chapter 19.85(1)(c) to discuss employment of any public employee at 7:15 pm. Sarah Grooms seconded. Roll call vote to enter into closed session: Sarah Grooms-in, Craig Vento- in, Victor Frangopoulos- in, Cindy Milgram- in, Laurie Wohlfiel- in. Jeff Weiss and Gena Santharam were invited to attend the closed session. Cindy Milgram made the motion to recess the meeting at 8:06 pm. Laurie Wohlfiel seconded the motion. Motion carried 5-0. At this time, Jeff Weiss and Gena Santharam left the closed session. The closed session reconvened at 8:14 pm. At 8:53 pm, Laurie Wohlfiel, Craig Vento, and Victor Frangopoulos left the closed session as the request was made for Jeff Weiss and Gena Santharam to rejoin the closed session. At 8:55 pm, Laurie Wohlfiel, Craig Vento, Victor Frangopoulos, Jeff Weiss, and Gena Santharam rejoined the closed session. Jeff Weiss left the closed session at 9:25 pm and rejoined the closed session at 9:28 pm.
- D. Victor Frangopoulos motioned to reconvene into open session at 9:32 pm. Sarah Grooms seconded. Roll call vote to enter into open session: Sarah Grooms-out, Craig Vento- out, Victor Frangopoulos- out, Cindy Milgram-out, Laurie Wohlfiel- out; Administration present-Jeff Weiss and Gena Santharam
- E. Personnel
 - 1. 66.0301 Pupil Shared Services Agreement-Victor Frangopoulos motioned to accept the 66.0301 Pupil Shared Services Agreement. Sarah Grooms seconded. All ayes, motion carried 5-0.
 - 2. Full-Time Permanent Substitute Position-Cindy Milgram motioned to take from the table the Full-Time Permanent Substitute position. Victor Frangopoulos seconded. All ayes, motion carried 5-0.

VIII Adjourn

Victor Frangopoulos motioned to adjourn the meeting at 9:48 pm. Sarah Grooms seconded. All ayes, motion carried.

Respectfully submitted by
Jane Vetter
Recording Secretary