



MR. JEFF WEISS, ED.D
DISTRICT ADMINISTRATOR

MS. GENA SANTHARAM
PRINCIPAL/DIRECTOR OF PUPIL SERVICES

Facilities Committee Meeting

October 4, 2018

7:30 a.m.

Administrative Office

MINUTES

Meeting was called to order at 7:41am

Jeff stated that the meeting was properly posted.

Attendees: Victor Frangopoulos, Sarah Grooms, Lori Horvate (left meeting at 8:05) and Jeff Weiss

There were 3 topics of conversation at the Facilities Meeting

- (1) Jeff reviewed the outline for the new communication plan. The main purpose is to establish a communication plan for specific target audiences and key messages that are “pre-written” for cases of emergencies. After much discussion, it was believed that the plan will be better if it was split into a communication plan and marketing plan. This item will be brought back to the committee after further revisions.
- (2) A listing of future projects was put together for the 2019-2020 school budget. At this time, there are proposals for items that were brought to our attention during the remodel. Once budget costs have been established, the list will be prioritized.
- (3) The following policies were reviewed:
 - a. #720 – Health and Safety in District Facilities and Programs
 - b. #723 – School Safety Plan
 - c. #723.2 – Threats of School Violence

Meeting was adjourned at 8:15 am

Respectfully submitted by,

Victor Frangopoulos