

RICHMOND SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
N56W26530 Richmond Road, Sussex, WI 53089
Community Room
Monday, November 12, 2018
6:00 p.m.
Minutes

I Call to Order/Statement of Public Notice

Cindy Milgram called the meeting to order at 6:08 pm. Jeff Weiss noted that the meeting was properly posted.

II Roll Call

Sarah Grooms-here, Craig Vento-here, Victor Frangopoulos-here, Laurie Wohlfiel-here, Cindy Milgram-here;
Administration present: Jeff Weiss and Gena Santharam

V Communications

- A. Student Council Report-Lily Liu, Student Council Vice President, presented October updates from Student Council. Socks donated to the Soctober sock drive were delivered to the Sussex Outreach program. Student Council members continue to work on planning their presentations for the upcoming Community Lunch and Learn on Nov. 29 as well as the Regional JAM conference to be held at Carroll University on Nov. 16.

III Board Candidate Interviews

Brian O'Donnell is the only candidate for the Board vacancy effective Nov. 17, 2018. He answered the following interview questions:

- A. What do you think should be the top priorities for the school board to focus on to approve student achievement during the next 1-5 years?
Brian noted that passing budgets that promote student learning, setting District goals aimed at student achievement, thoroughly reviewing Personalized Learning effectiveness, seeing how recent changes to the Strategic Plan may affect student achievement, and attracting and retaining the best teaching staff possible are his highest priorities.
- B. What do you think that the school board should do to ensure that the district is able to retain high-quality teaching staff?
Brian stated that continuing to improve the climate and culture in the building is key to retaining quality teachers as well as evaluating and offering a compensation plan that balances District fiscal responsibility with staff benefits that attract the highest quality teachers.
- C. As a school board member, how would you be an advocate for the district and its students?
Brian noted that he would advocate with legislators to invite them to visit our school and to inform them of issues that pertain to Richmond School District as well as network with other School Boards through professional development opportunities. He also stated that, at the community level, Board members should present a united front and follow proper channels for communication and to address issues.
- D. Are there any specific improvements or changes that you would like to see the board or administration consider? If so, why?
Brian stated that since he has been off the Board for the last six months, he doesn't feel that he's in a position to identify specific changes or improvements at this time.
- E. If chosen, is it your intent to file candidacy papers for the April 2019 election?
Brian stated yes, barring unforeseen circumstances, he plans to file papers for candidacy in April 2019.

Brian thanked Board members for the opportunity to answer their questions and he appreciated the time and care put into preparing them.

IV Consent Agenda

- A. Approval of Minutes
1. Regular Board of Education Meeting – October 8, 2018-Victor Frangopoulos motioned to accept the regular Board of Education meeting minutes from October 8, 2018 as presented. Laurie Wohlfiel seconded. All ayes, motion carried 5-0.
 2. Special Board of Education Meeting - October 29, 2018-Victor Frangopoulos motioned to accept the special Board of Education meeting minutes from October 29, 2018 as presented. Craig Vento seconded. 4 ayes, 0 nays, 1 abstention-Sarah Grooms, motion carried.
- B. Treasurer's Report-Craig Vento motioned to approve payroll direct deposit #'s 151800-151943 and accounts payable check #'s 42620-42707 and ACH #'s 1687-1700 with void check # 42703. Victor Frangopoulos seconded. All ayes, motion carried 5-0.

VI Community Input on Current Agenda Items

- A. Public Comments-None
B. Board Comments-None

VII Reports

- A. Administrative Reports

1. Mrs. Wohlfiel Recognition-Jeff Weiss thanked Laurie Wohlfiel for her years of service to our students and families as well as her contributions to the success of the Richmond School District.
 2. Math Club Recognition-Jeff Weiss noted that Mrs. Cindy Bubolz and Mrs. Heather Treu, who serve on the Math curriculum review committee, have established the Richmond Math Club for 4th, 5th, and 6th grade students. Over 70 students meet two times per week to participate in the Milwaukee Bucks' math-based basketball board game.
 3. BOE Election Information-for the April 2019 election, three seats are up for election. The official deadline for incumbents to file Notification of Non-candidacy AND termination papers is December 21 by 5:00 pm. The deadline for prospective Board members to file candidacy notification papers is January 2, 2019 by 5:00 pm.
 4. Grants-Gena Santharam presented information about the Wisconsin Safe and Healthy Schools Center grant-\$1800- which offers an evidence-based and comprehensive screening instrument and services for students ages 12 and older. Mrs. Amanda Feiker will be the coordinator and will work with the mental health committee. Also, Richmond was awarded the Wisconsin State Parent-Educator Initiative (WSPEI) CESA #12-\$2993-to increase our family engagement practices. Grant monies will be used for staff development and the purchase of resources.
- B. Committee Minutes and Reports
1. Board Work Session – October 29, 2018
- C. Board Operations and Reports
1. DOJ Conference-Cindy Milgram presented information from the Dept. of Justice conference on School Safety. She noted that Wisconsin is a model state for school safety preparedness.
 2. Parents United Meeting-Comprehensive School Safety-Greendale School District presented information about their Five Preparedness Missions built around Prevention, Mitigation, Protection, Response, and Recovery.
 3. WASB State Convention-Cindy Milgram noted that the WASB state convention runs from January 23-25, 2019. Members should contact Sue Williams if they'd like to attend.
 4. April BOE meeting date change-Since the April 22, 2019, meeting date falls on a day when there is no school, the Board discussed and unanimously decided to reschedule the meeting date to Tuesday, April 23, 2019, at 6:00 pm. The website calendar will be updated.
 5. Potential BOE Work Session re: School Safety-Cindy Milgram noted that Bob Butler, WASB attorney, offered to conduct a workshop for local schools on school safety. If there is enough interest, Richmond would consider hosting the workshop in the future. Cindy Milgram will coordinate with Jeff Weiss to reach out to surrounding area school boards and superintendents to gauge interest.

VIII Report of the Management Team

- A. Items of Information
1. Facilities
 - a. Crisis Communication Plan-After review by the Facilities committee and with resources provided by the WI School Public Relations Association (WSPRA), Jeff Weiss presented the Richmond Crisis Communication plan which details the manner that internal and external stakeholders are notified about a crisis event at school.
- B. Items for Consideration
1. Facilities
 - a. Policy - 2nd Reading-Sarah Grooms motioned to approve policies #720-Health and Safety in District Facilities and Programs, #723-School Safety Plan, and #723.2-Threats of School Violence as presented. Laurie Wohlfiel seconded. All ayes, motion carried 5-0.
 - b. Safety Drill Update-Act 143 requires school districts to present a summary of safety drills held during the school year to their Boards of Education. Craig Vento motioned to approve the Safety Drill Update as presented. Craig Vento then amended the motion to accept the Safety Drill Update as presented. Sarah Grooms seconded. All ayes, the amended motion carried 5-0.
 2. Personnel
 - a. Board Candidate vote-Sarah Grooms-voted for Brian O'Donnell, Craig Vento-voted for Brian O'Donnell, Victor Frangopoulos-voted for Brian O'Donnell, and Cindy Milgram-voted for Brian O'Donnell. Cindy Milgram motioned to appoint Brian O'Donnell to the Richmond Board of Education effective November 17, 2018 until April 15, 2019. Victor Frangopoulos seconded. 4 ayes, 0 nays, 1 abstention-Laurie Wohlfiel, Motion carried.

IX Adjourn

Victor Frangopoulos motioned to adjourn the meeting at 7:34 pm. Sarah Grooms seconded. All ayes, motion carried 5-0.

Respectfully submitted by
Jane Vetter
Recording Secretary