

**REGULAR BOARD MEETING
RICHMOND SCHOOL DISTRICT**

N56W26530 Richmond Road, Sussex, WI 53089

Community Room

January 15, 2019

6:00 pm

Minutes

I Call to Order/Statement of Public Notice

Cindy Milgram called the meeting to order at 6:05 pm. Jeff Weiss noted that the meeting was properly posted.

II Roll Call

Brian O'Donnell-here, Victor Frangopoulos-here, Sarah Grooms-here, Cindy Milgram-here;
Administration present-Jeff Weiss, Gena Santharam

III Consent Agenda

A. Approval of Minutes

1. Regular Board of Education Meeting – December 10, 2018-Victor Frangopoulos motioned to approve the regular Board of Education meeting minutes from December 10, 2018 as presented. Sarah Grooms seconded. All ayes, motion carried 4-0.
2. Special Board of Education Meeting – December 14, 2018-Sarah Grooms motioned to approve the special Board of Education meeting minutes from December 14, 2018 as presented. Victor Frangopoulos seconded. All ayes, motion carried 4-0.
3. Special Board of Education Meeting – January 2, 2019-Victor Frangopoulos motioned to approve the special Board of Education meeting minutes from January 2, 2019 as presented. Sarah Grooms seconded. All ayes, motion carried 4-0.

B. Treasurer's Report

Victor Frangopoulos motioned to approve payroll direct deposit #'s 152173-152328 and accounts payable check #'s 42804-42915 and ACH #'s 1726-1743, 1745-1752 with void check #'s 42466, 42786, 42814, and 42905. Brian O'Donnell seconded. All ayes, motion carried 4-0.

IV Communications

- A. Student Council-Alyssa Babe, Corresponding Secretary, presented Student Council updates. Current projects include preparing for the WASC State Jam conference in spring, Jack's Toy Shop, and Pennies for Patients.

V Community Input on Current Agenda Items

A. Public Comments

1. Kara Ginster, School Psychologist, presented a statement in support of a full two-year renewal of Gena Santharam's contract.
2. Jen Weiss, District support staff employee, presented comments in support of a full two-year renewal of Gena Santharam's contract.
3. Laura Callen, District teacher, presented comments in support of a full two-year renewal of Gena Santharam's contract.

B. Board Comments-None

VI Reports

A. Administrative Reports

1. BOE Candidates-Jeff Weiss presented information about the Board of Education candidate timeline and procedures. The election will be held in April 2019.
2. Personalized Learning (PL) Night-Jeff Weiss noted that teachers and students in grades K-5 will host a PL Parent Night on Jan. 22 from 4:30-6:00 pm.
3. CESA/Summer School Opt-out-Jeff Weiss noted that administration recommends the continuation of both the CESA and Summer School intergovernmental agreements for the 2019-2020 school year.

4. Parent Advisory Update-Gena Santharam presented information about a Parent Advisory and Family Engagement Committee collaboration to research current best practices for parent-teacher-student conferences. More information will be presented as the discussion progresses.
- B. Committee Minutes and Reports
 1. Personnel Meeting – January 9, 2019
- C. Board Operations and Reports
 1. WASB School Safety Presentation February 11th-Cindy Milgram noted that Richmond School District will host a WASB School Safety presentation for all Arrowhead area schools on Feb. 11, 2019. Bob Butler, District WASB attorney, will present the workshop.

VII Report of the Management Team

- A. Items of Information
 1. Finance
 - a. GALS Institute Agreement-Gena Santharam presented the mental health services agreement from the GALS Institute. GALS service providers will use Richmond office space to meet with students and families. There will be no change to Richmond's student services. Cindy Milgram asked that an annual evaluation of District impact be added to the agreement. This resource is being offered to assist families at school as well as provide collaboration for professional development opportunities, if needed.
 2. Policy
 - a. 2018-19 Strategic Plan Summary-Jeff Weiss thanked Mrs. Kelly Dassow for her graphic design work on the plan summary. Board members discussed the summary information and made revision suggestions.
 - b. School Board Vacancy-Cindy Milgram presented procedural information about the School Board seat vacancy after the resignation of Craig Vento on January 1, 2019. The vacancy will be posted and the deadline for candidate applications is February 7, 2019. If there are no applicants, the timeline will be revised.
- B. Items for Consideration
 1. Policy
 - a. #423 – Open Enrollment Policy Update-Jeff Weiss noted that Dan Mallin, WASB attorney, reviewed our existing Open Enrollment policy #423 and recommended the DPI emergency rule change. Brian O'Donnell motioned to set aside the standard two meeting adoption process per Policy #151 as a onetime exception for the adoption of Policy #423 Open Enrollment Policy. Victor Frangopoulos seconded. All ayes, motion carried 4-0. Brian O'Donnell motioned to approve the revised Policy #423 as presented. Sarah Grooms seconded. All ayes, motion carried 4-0.
 - b. 2019-20 Open Enrollment Seats-Brian O'Donnell motioned to approve the regular education seats as follows: 0 EC seats, 4 JK seats, 2 SK seats, 3 1st grade seats, 7 2nd grade seats, 7 3rd grade seats, 3 4th grade seats, 4 5th grade seats, 1 6th grade seat, 1 7th grade seat, and 1 8th grade seat. Victor Frangopoulos seconded. All ayes, motion carried 4-0. Brian O'Donnell motioned to approve the special education seats as follows: 0 seats in EC, JK, SK, 1st, 2nd, 3rd, 4th, and 6th grades, 3 seats in 5th, 7th, OR 8th grades, and 2 seats in JK through 8th grades-speech only program. Victor Frangopoulos seconded. All ayes, motion carried 4-0.
 - c. 2019-20 School Calendar-Victor Frangopoulos motioned to approve the 2019-2020 School Calendar as presented. Brian O'Donnell seconded. All ayes, motion carried 4-0.
 - d. Survey Proposal and Contract-Victor Frangopoulos motioned to accept the survey proposal/addendum from Dr. Peter Jonas of Capacity Unlimited with a fiscal impact not to exceed \$7100. Sarah Grooms seconded. All ayes, motion carried 4-0.
 - e. Policy - Final Read-Jeff Weiss noted that there were no additional revisions to the policies since the first read. Brian O'Donnell motioned to adopt Policies #175-Annual Meetings, #411-Equal Educational Opportunity, and #491-Children of Divorced/Separated Parents and Parents Not Sharing the Same Household as presented. Sarah Grooms seconded. All ayes, motion carried 4-0.
 2. Personnel

- a. 2018-19 Principal/Director of Pupil Services Contract Addendum-Cindy Milgram motioned to adopt the 2018-2019 Principal/Director of Pupil Services contract addendum for the 2018-2019 school year to be added to the 2017-2019 contract. Sarah Grooms seconded. All ayes, motion carried 4-0.

Cindy Milgram motioned to roll call vote to go into closed session at 7:36 p.m., pursuant to Wisconsin Statutes 19.85 (1) (c), for the purpose of: considering employment, promotion, compensation, or performance evaluation data of any public employee. Sarah Grooms seconded. Roll call in: Brian O'Donnell-in, Victor Frangopoulos-in, Sarah Grooms-in, Cindy Milgram-in. No administration present.

Gena Santharam was invited into the meeting at 8:21. She was dismissed at 8:26, but was immediately asked to return. She left again at 8:35pm. Ms. Santharam and Jeff Weiss joined the meeting at 9:48pm.

Victor Frangopoulos motioned to reconvene the meeting in open session at 9:58 p.m. Brian O'Donnell seconded. Roll call out of closed session: Brian O'Donnell-out; Victor Frangopoulos-out; Cindy Milgram-out; Sarah Grooms-out. There was no action taken in closed session.

Reconvene into open session

2. Personnel

- b. Brian O'Donnell motioned that, the Richmond School Board, pursuant to the terms of Wis. Stats. 118.24 shall issue a preliminary notice of non-renewal to Ms. Gena Santharam notifying her that it does not intend to renew her individual contract for the 2017-2019 contract years. Victor Frangopoulos seconded. All ayes, the motion carried 4-0.
- c. 2019-20 Principal/Director of Pupil Services Contract
Victor Frangopoulos motioned to offer a contract to Gena Santharam as Principal/Director of Pupil Services for the 2019-2020 school year. Sarah Grooms seconded. Roll call vote: Brian O'Donnell-nay; Victor Frangopoulos-aye; Sarah Grooms-aye; Cindy Milgram-nay. The ayes are 2, the nays are 2. The motion failed to carry 2-2.

VIII Adjourn

Cindy Milgram motioned to adjourn the meeting at 10:01 p.m. Brian O'Donnell seconded. All ayes, the motion carried 4-0.

Respectfully submitted by
Jane Vetter
Recording Secretary