

**RICHMOND SCHOOL DISTRICT**  
**SPECIAL BOARD OF EDUCATION MEETING**  
N56W26530 Richmond Road, Sussex, WI 53089  
Community Room  
May 6, 2019  
6:00 p.m.

**Minutes**

**I Call to Order/Statement of Public Notice**

Brian O'Donnell called the meeting to order at 6:11 p.m. The meeting was properly posted.

**II Roll Call**

Brian O'Donnell-here, Sarah Grooms-here, Mike Reagan-here, Adam Wozniak-here, Ted Zindars-here. Administration present: Jeff Weiss

**III Motion and roll call vote to go into closed session.**

Brian O'Donnell motioned to go into closed session at 6:13 p.m., pursuant to Wisconsin Statutes 19.85 (1) (c) and (f) for the purpose of:

- a. Discussion and potential action regarding the performance and assignment of administrative personnel.

Adam Wozniak seconded. Roll Call in: Brian O'Donnell-in, Sarah Grooms-in, Mike Reagan-in, Adam Wozniak-in, Ted Zindars-in.

Jeff Weiss left the meeting at 8:08 p.m. A brief recess occurred at 8:10 and the meeting reconvened at 8:15 p.m.

**IV Reconvene into Open Session**

Brian O'Donnell motioned to reconvene the meeting in open session at 10:15 p.m. Adam Wozniak seconded. Roll Call out: Brian O'Donnell-out, Sarah Grooms-out, Mike Reagan-out, Adam Wozniak-out, Ted Zindars-out.

No action was taken in closed session.

**V Discussion and potential action regarding process to be utilized for filling an administrative vacancy**

The board favors posting the position and will gather competitive bids from professional search firms to be considered at a future meeting.

**VI Adjourn**

Sarah Grooms motioned to adjourn the meeting at 10:21 p.m. Adam Wozniak seconded. All ayes, the motion carried 5-0.

Respectfully submitted by,  
Ted Zindars Sr., Clerk.