

RICHMOND SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
N56W26530 Richmond Road, Sussex, WI 53089
Community Room
May 13, 2019
6:00 pm
Minutes

I Call to Order/Statement of Public Notice

Brian O'Donnell called the meeting to order at 6:06 pm. Jeff Weiss noted that the meeting was properly posted.

II Roll Call

Brian O'Donnell-here, Adam Wozniak-here, Ted Zindars-here, Mike Reagan-here, Sarah Grooms-here; Administration present-Jeff Weiss and Gena Santharam.

III Consent Agenda

A. Approval of Minutes

1. Regular Board of Education Meeting – April 23, 2019-Adam Wozniak motioned to approve the Regular Board of Education meeting minutes from April 23, 2019 as presented. Sarah Grooms seconded. All ayes, motion carried 5-0.
2. Special Board Meeting – May 6, 2019-Adam Wozniak motioned to approve the Special Board of Education meeting minutes from May 6, 2019 as presented. Sarah Grooms seconded. All ayes, motion carried 5-0.

B. Treasurer's Report – None-Jeff Weiss noted that the Treasurer's reports will be available after the conversion to the Skyward financial system is complete. Estimated completion date is June 2019.

IV Communications

Student Council Report-Ali Sinitz, Student Council Recording Secretary, presented the final Student Council report for the 2018-2019 school year. She provided updates about the State Spring JAM conference, SK Play Day, and End of the Year celebrations for Student Council members.

V Community Input on Current Agenda Items

- A. Public Comments-None
- B. Board Comments-None

VI Reports

A. Administrative Reports

1. Survey Update-Jeff Weiss presented an update to the Board regarding the staff and parent surveys that were administered this spring. Results will be ready for review at the June 2019 Board of Education meeting.
2. 8th Grade Graduation-Jeff Weiss asked for two BOE representatives to attend the June 6, 2019 graduation ceremony. BOE members can email Jeff Weiss or Sue Williams with their reply.

B. Committee Minutes and Reports

1. Board Work Session – April 29, 2019

C. Board Operations and Goals Report

1. 2019-20 Board of Education Meeting Calendar-Brian O'Donnell asked Board members to review the meeting schedule for 2019-20 and to communicate any conflicts to him.
2. Annual Board Development Survey-Board members discussed the annual survey and will communicate with Brian O'Donnell whether they'd like to opt in to the survey this year.
3. Recap of WASB Workshop on Legal Roles and Responsibilities of School Boards-Mike Reagan, Adam Wozniak, and Ted Zindars all attended the WASB workshop. Each spoke briefly about highlights from the workshop.

VII Report of the Management Team

A. Items of Information
None

B. Items for Consideration

1. Facilities

- a. Certification of Safety Drill- Under Act 143, school districts are required to present a summary of safety drills held during the year. Gena Santharam presented information about the April lockdown drill. Sarah Grooms motioned to certify the April 26, 2019 School Safety Drill. Mike Reagan seconded. All ayes, motion carried 5-0.

2. Finance

- a. Policy Approval – 2nd Reading-Jeff Weiss noted that there were no public comments or suggestions received during the review period.

- 1.) 657 – Revenue from Public and Private Grants-Adam Wozniak motioned to delete Policy #657. Mike Reagan seconded. All ayes, motion carried 5-0.

- 2.) 672 – Authority to Make Purchases and Enter into Procurement Contracts and 683 – Management of Capital Assets-Adam Wozniak motioned to approve Policies 672 and 683 as presented. Mike Reagan seconded. All ayes, motion carried 5-0.
- b. Occupational Therapy Services 66.0301 Agreement-Gena Santharam presented the 2019-20 OT Services 66.0301 Agreement noting that fiscal impact is based on student needs per IEP requirements. Adam Wozniak motioned to approve the 2019-20 Occupational Therapy Services 66.0301 Agreement. Sarah Grooms seconded. All ayes, motion carried 5-0.
3. Policy
 - a. 2019-20 Open Enrollment Applications-Jeff Weiss presented the Open Enrollment approvals noting that the 18 outgoing applications actually reflect 14 outgoing students (due to one family’s application error). Brian O’Donnell motioned to approve the 14 incoming Open Enrollment applications. Mike Reagan seconded. All ayes, motion carried 5-0. Brian O’Donnell motioned to approve 18 outgoing Open Enrollment applications. Sarah Grooms seconded. All ayes, motion carried 5-0.
4. Personnel
 - a. School Psychologist Resignation-Adam Wozniak motioned to approve the resignation of Mrs. Kara Ginster. Brian O’Donnell seconded and wished Mrs. Ginster all the best in her future endeavors. All ayes, motion carried 5-0.
 - b. Art Teacher Resignation-Brian O’Donnell motioned to accept, with regret, the resignation of Mrs. Karin Pacetti, part-time Art teacher. Adam Wozniak seconded. All ayes, motion carried 5-0.
 - c. District Administrator Search Firm Contract-After discussion of the proposals brought forward, Board members asked to add additional details to customize the selected proposal so it can best meet Richmond’s specific needs. Adam Wozniak motioned to approve the WASB search proposal with an amount not to exceed \$10,000. Mike Reagan seconded. All ayes, motion carried.

VIII Adjourn

Brian O’Donnell motioned to adjourn the meeting at 7:53 pm. Sarah Grooms seconded. All ayes, motion carried 5-0.